



City of Los Angeles PRELIMINARY CHECKLIST FOR FILING OF TECHNICAL REPORTS

A preliminary screening of the Technical Report prepared by _____ dated _____ for site address _____ has been completed by the Grading Section of the Department of Building and Safety. We regret that we can not accept your report for submittal at this time, because certain information was not included in the report. Please have the report revised to include the following circled information:

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| <ol style="list-style-type: none"> 1. No wet signed copy of the report (Note: Submission should include 1 wet signed unbound original and two clean bound copies) 2. Not signed and/or stamped by the geologist and/or soil engineer 3. Report date and/or project address is missing from the report 4. Report is over 4 years old and requires an update 5. Referenced reports and/or Department letters not provided 6. Geologic map and cross-sections showing the proposed construction, topography and geologic conditions 7. Proposed construction not shown on a geologic map/plot plan and/or cross-section 8. Deep-seated slope stability calculations for slopes steeper than 2:1 9. Surficial slope stability calculations for the slopes that ascend from the site 10. Design calculations and recommendations for retaining walls and temporary excavations over 15 feet high 11. Temporary excavation recommendations 12. Not shown how the required level setback will be provided between the ascending | <ol style="list-style-type: none"> 13. Test pit/boring logs 14. Certificate of Compliance for compacted fill 15. Address/legal description on grading certificate 16. Subdivision map shall be filed with City Planning; four copies of the reports shall be submitted to the Grading Section when the subdivision map is brought to the Grading Section counter to be approved for filing with City Planning 17. Responsibility statement for Change of Consultants 18. Not on the list of City approved testing agencies; Call (213) 482-0386 for information on licensing procedures 19. _____

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It shall be understood that this checklist is a PRELIMINARY SCREENING ONLY and does NOT constitute a detailed review of the Report or any assurance that additional information won't be required upon a detailed review by the Department.

Reviewed by: _____ Date: _____