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(888) LA4-BUILD (in L.A. County)
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Application for HVAC Permit or HVAC Plan Check	
For Office Use Only	
Customer Name:	Q-Matic #:
PCIS #:	- -

PROJECT ADDRESS	City	Zip	Unit No.
Cross Street:			

Work Description (briefly describe the scope of work):	Check one:
	<input type="checkbox"/> House/Duplex
	<input type="checkbox"/> Apt, Condo, Townhouse (<input type="checkbox"/> 3 stories or less, <input type="checkbox"/> 4 stories or more)
	<input type="checkbox"/> Commercial (office, hotel, motel, restaurant, etc)

Applicant's Name	Number & Street Name	City & Zip Code	Phone Number
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Property Owner's Name	Number & Street Name	City & Zip Code	Phone Number
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Contractor's Name	Number & Street Name	City & Zip Code	Phone Number
City of Los Angeles Business Tax Registration Certification	State License #	Class	
Worker's Compensation Carrier	Policy #	Expiration Date	

Engineer's / Architect's Name	Number & Street Name	City & Zip Code	Phone Number
State License #	Expiration Date		

Application Processing Information	
OK for Cashier:	Date:

For Cashier's Use Only

Permit Fee - Subtotal	
Permit Issuing Fee	
Permit Supp. Issuing Fee	
Permit Investigation Fee	
Plan Check Fee - Subtotal	
Additional Plan Check Hours	
Off - Hour Plan Check	

List of Equipment

Please enter the number of items in each box below. Leave blank if not applicable.

Compressor (Not allowed in the req'd front & side yards per I.B. P/ZC 2001-06)

AC <= 25 HP	AC 26-49 HP	AC >= 50 HP	Refrig. <= 25 HP	Refrig. 26-49 HP	Refrig. >= 50 HP
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Witnessing Tests

Heating/Cooling Equipment	Smoke Control	Ventilating System
<input type="text"/>	<input type="text"/>	<input type="text"/>

Environmental Vent System

Bathroom	Conference Room	Corridor	Dryer	Electrical Room	Elevator Machinery Room
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Environmental Vent System	Kitchen (Residential)	Laundry Room	Storage Room	Telephone Equipment Room	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Fire Protection Devices

Area Type Smoke Detector	Comb. Smoke/Fire Damper	Duct Type Smoke Detector	Fire Damper	Smoke Damper
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Hoods

Fume	Type I-Hood	Type II - Hood
<input type="text"/>	<input type="text"/>	<input type="text"/>

Heating Appliance

Appliance Vent-Listed	Fireplace-Gas	Fireplace-Solid Fuel	Gas Furnace	Gas Heater	Metal Chimney Unlisted
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Kitchen Commercial Vent System

Type I Grease Duct	Type II Duct
<input type="text"/>	<input type="text"/>

Prod Conveying Vent System

Class H Occ. Room	Garage	Halon Exhaust	Refrigeration Machinery Rm	Smoke Control System
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Smoke Evacuation	Stairwell Press. System	Transformer Vault	Prod. Conv. Vent System Misc.	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

System Components

Air Handling Unit	Air Inlet/Outlet	Conditioned Floor Area ⁽¹⁾	Evaporative Cooler	Incidental Gas Piping Outlet
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Miscellaneous

Change of Address	Extra Trip	Misc. Permit	Transfer of Permit ⁽²⁾	Add/Alter/Repair
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Plan Check Items

Cooking Hood Type I	Cooking Hood Type II	Fume Hood	Vent System for Type I Hood	Vent System for Type II Hood	Product Conveying Vent System	Smoke Control System	Stair Pressurization System	Duct Joints
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

NOTES: (1) Use this box only when there are no air inlets/outlets
 (2) For change of contractor, check the "Transfer of Permit" box